

How to apply?



VRIJE
UNIVERSITEIT
BRUSSEL

Click **here** to go to the application tool

This page will refer you to the correct application procedure. If you have an account (net-ID or otherwise), you can go directly to the login screen. If you do not yet have an account, you can create one here.

!!!ATTENTION!!!

The application software doesn't work on Internet Explorer.

Please use one of the following browsers, Google Chrome, Firefox, ... to submit your application.

LOGIN SELECTION

 [Create new account](#)



 [Login](#)

Create an account

- Click 'Create new account'

 [Login](#)  [PERSONAL DETAILS](#)

WARNING : It is impossible to create an account with the Internet Explorer browser, this is not supported.

CREATE AN ACCOUNT

*Email Address 

*Password

*Confirm Password

I'm not a robot



To create an account, you also need to fill in the sections on the next screen.

[Next Step](#)

* Required field

- Fill in email address and password
- Email address will be your temporary username!
- Tick off 'I'm not a robot' box
- Click 'Next Step'

Fill in personal details and current domicile

PERSONAL DETAILS Use Belgian eID ?

If you have a Belgian ID card, please use the button to upload your personal details from your card.

If you do not have an eID, please make sure the personal details and contact information you enter are accurate. This information will be used on all official documents and for the creation of your student account.

*Last Name	<input type="text" value="Familyname"/>	*Nationality	<input type="text" value="NLD"/> Netherlands
*First Name	<input type="text" value="Firstname"/>	*Citizenship Status	<input type="text" value="Nationals of the Eu"/>
*Date of Birth	<input type="text" value="01/01/2000"/>	Belgian register number	<input type="text"/>
*Birth Country	<input type="text" value="NLD"/> Netherlands	*Telephone Number	<input type="text" value="987654321"/>
*Birth Location	<input type="text" value="Amsterdam"/>	*Telephone Emergency	<input type="text" value="123456789"/>
*Gender	<input type="text" value="Female"/>	Bank Account Nbr IBAN	<input type="text"/>
*Marital Status	<input type="text" value="Single"/>		

OFFICIAL RESIDENCE ADDRESS

*Country	<input type="text" value="NLD"/> Netherlands
*Street	<input type="text" value="teststraat"/>
*Number	<input type="text" value="1"/>
Box	<input type="text"/>
*Postal Code	<input type="text" value="1077 XV"/>
City	<input type="text" value="Amsterdam"/>

* Required field Create Account

- Fill out your name exactly as mentioned on your passport
- Need a student visa? Choose Citizenship Status = Other
- International students should leave the Belgian register number blank
- Leave the Bank Account field blank
- You can only indicate a Belgian address if you have a Belgian national ID number
- Other students have to fill out an address in their home country
- Click create account

Step 2: Prior education

SECONDARY EDUCATION

*I hold a diploma of secondary education

*Location

*Country

SCHOOL OF SECONDARY EDUCATION

*City

*Language Code

*School

STREAM

*Academic Year

*Diploma

Higher Education Flag: 

* Required field

- Can't find the option you wish to fill out? Click the magnifying glass!
- If you were enrolled in a college or university outside of Belgium before, tick off the box 'Higher Education Flag'.
- In the field 'Stream' you should fill out the exact diploma name.

Step 3: Prior education

MY HIGHER EDUCATION

First ◀ 1 of 1 ▶ Last

+ -

*Location	Foreign country ▼
*Academic Year	2018 ▼
*City	Amsterdam
*Country	NLD 🔍 Netherlands
*Language Code	Dutch ▼
*Institution	Vrije Universiteit Amsterdam
*Level of education	Bachelor ▼
*Name of Programme	Bedrijfskunde
*Program Status	Completed ▼

* Required field

Previous Step

Next Step

- If you obtained more than one degree click on the '+'
- Please only mention degrees you've obtained. Obtained credits do not qualify.
- If you've already applied to college or university, please check the box 'Higher Education Flag'

Step 4: Social services

SCHOLARSHIP

- I received a scholarship last year    
- I will apply this year for a scholarship with the Flemish Community

HOUSING

The Vrije Universiteit Brussel helps you to live and study in Brussels in comfortable conditions. For further information contact the Housing Department:

<https://my.vub.ac.be/en/housing>

- Application VUB room

DISABILITIES

The Vrije Universiteit provides targeted services for students with disabilities. For further information contact the Disability and Study Department.

<http://www.vub.ac.be/en/practical/disability>

ATHLETE

- I wish to apply for the status of athlete

For more information visit -class-sports:

<https://www.vub.ac.be/en/facilities/top-class-sports>

Previous Step

Next Step

- Only students with the Belgian nationality can apply for a scholarship from the Flemish Community.
- If you wish to apply for housing please **click here first for more information.**

Step 5: Programme selection

SCHOLARSHIP PROGRAMME

I am submitting my request under a scholarship programme

Scholarship type

Specify scholarship type

WORKING AND STUDYING

More info: [Working and Studying](#)

*Select day or evening classes

BEV / OVV Not applicable

Proof of employment / recipient of social security benefit, I solemnly swear: Not applicable

- Scholarship programme: Please leave this section blank
- BEV / OVV are meant for working students who will apply for paid educational leave with their Belgian employer.

If you are applying for Paid Educational Leave (BEV), fill in the form as follows:

WORKING AND STUDYING

More info: [Working and Studying](#)

*Select day or evening classes

BEV / OVV

Proof of employment / recipient of social security benefit, I solemnly swear:

International students who require a student visa must take up a full-time course load and therefore apply for **day classes**.

Step 5: Programme selection

CHOICE OF PROGRAMME

This is my first enrolment within Flemish Higher Education

This is a registration for which I wish to combine enrolments in diploma contracts

Course filter:

Show the complete list of VUB courses. I am registering based on my file.

Show those programmes which are available on the basis of my previous education

Create A New Application

*Course Load

*Admit Term Academic year 2018-19

*Career

*Programme MA Management

*Academic Plan Standaard traject

* Required field

- International students who require a student visa need to take up a full-time course load.
- Choose the first option: 'Show the complete list of VUB courses. I am registering based on my file'.
- All programmes ending with (NL) are programmes solely taught in Dutch. If you wish to apply for one of these programmes you will need to provide proof of Dutch language proficiency. For more information on how to obtain a valid proof click [here](#)
- All other programmes are taught in English. For these courses you'll need to provide proof of English language proficiency. For more information on how to obtain a valid proof click [here](#)

Step 6: Document checklist

REQUIRED DOCUMENTS

First 1-4 of 4 Last			
<u>Request Description</u>	Upload	<u>Attached File</u>	Attachment
1 Photograph	<input type="button" value="Upload"/>	No file selected	<input type="button" value="Attachment"/>
2 Proof of identity	<input type="button" value="Upload"/>	No file selected	<input type="button" value="Attachment"/>
3 Diploma secondary education	<input type="button" value="Upload"/>	No file selected	<input type="button" value="Attachment"/>
4 Health insurance	<input type="button" value="Upload"/>	No file selected	<input type="button" value="Attachment"/>

ADDITIONAL DOCUMENTS

Personalize Find First 1 of 1 Last			
<u>Request Description</u>	Upload	<u>Attached File</u>	Attachment
1 ADDITIONAL DOCUMENTS	<input type="button" value="Upload"/>	No file selected	<input type="button" value="Attachment"/>

- Only documents in PDF or JPEG format are accepted. The files should be smaller than 2 MB.
- Are you in your final year? Upload your transcript of records and a registration certificate instead.
- Don't forget your proof of language proficiency.
- Check your course requirements to see if you should upload extra documents such as recommendation letters.
- Don't have the document yet? Upload it later in your **Student Selfservice**.
- Need help adding documents? Please consult **this link on our website!**

Step 8: Confirm programme

CONFIRM PROGRAMME

Current Applications				View All	First	1 of 1	Last
Admit Term	Description	Description					
1 Acj2018-19	BA Toegepaste Econ Wetensch	Default track					

- Click this icon to submit your application

Message

Are you sure that you want to submit your application? (21000,174)

Yes

No

- Confirm if you are sure

Message

Application submitted (21000,190)

Your application has been submitted. You will receive further status updates by email.

OK

- Congratulations! You have submitted your application at the VUB!